

CONTRACTOR PERFORMANCE REPORT--SHORT FORM	
PART I. Contract Information (to be completed by offeror)	
1. Name of Contracting Entity:	2. Contract No.:
	3. Contract Type:
	4. Contract Value (TEC): \$
5. Description of Work/Services:	
6. Problems (if encountered on this contract please explain corrective action taken)	
7. Contacts (Name, Telephone # and E-mail Address):	
a. Contracting Officer: Phone Number: Email Address:	
b. Technical Officer: Phone Number: Email Address:	
c. Other:	
8. Offeror:	
9. Information Provided in Response to RFP No.	

PART II. Performance Assessment (to be completed by Agency)

1. Quality of product or Service. Comment:
2. Cost Control. Comment:
3. Timeliness of performance. Comment:
4. Customer satisfaction - client. Comment:
5. Customer satisfaction - end users. Comment:
6. Effectiveness of key personnel. Comment:

Information provided By:
Name:
Phone/Fax/Internet address:
Date:

Information Collected By:
Name/Office:
Signature _____
OMB NO.: 9000-0142